

“Active citizenship and environmental awareness through formal and non-formal education”

(ACEAFNE)

2015-2017

Erasmus + Program

MONITORING – THE ACTIVITIES FOR PREPARATION OF PROJECT IMPLEMENTATION

03.11.2015

21.11.2015

25.01.2016

Please, answer with: Yes, No or In Progress!!

No	The activity	RO	UK	SE	LT	CZ	PT	PL	IT
A1.	Creating an email address for communication at partnership level, setting the interval for communication at partnership level and the suggestion tasks for each partner	Yes	-	-	-	-	-	-	-
A2.	Forming a team-work and distributing tasks and responsibilities for each team member, establishing the modality and the communication interval within the frame of the school team project, the frequency of the meetings- each organization	Yes	Yes	In Progress Yes	Yes	In Progress Yes	Yes	Yes for teachers In progress for students	Yes
A3.	Determining the target group –teachers and students, establishing the modality and the communication interval within the frame of the school team project, the frequency	Yes for teachers In progress for students Yes for all	Yes	Yes	Yes	In Progress Yes	Yes	Yes for teachers In progress for students	Yes for teachers In progress for students
A4.	Elaborating a pledge for the participant teachers and students	Yes for teachers In progress for students Yes for all	In progress Not possible	No Not possible	Yes	No Not possible	Not possible	In progress	In Progress Not possible
A5.	Signing the engagements by the participants (teachers and students) and signing parental agreements in which parents express their acceptance for students to take part in the project activities, to be photographed, filmed etc	Yes for teachers In progress for students, parents Yes for all	Yes for teachers In progress for students Yes	No Parents agreement not necessary	Yes	Yes	Yes	Yes	Yes

A6.	Creating a transparent selection procedure that will take part in the transnational mobilities and informing the students about the selection procedure	Creating- Yes Informing - in progress Yes for everything	Yes	In Progress Yes	Yes	In Progress Yes	Yes	In progress	In progress Yes
A7.	Identifying the local/regional/national institutions involved in the protection and preservation of the environment and signing a collaboration convention contract with them	Yes	In progress	Yes	Yes	In Progress Yes	Identifying: Yes Signing a collaboration convention: not needed and/or not required here	Identifying yes Signing a collaboration no	Identifying yes Signing convent. In progress
A8.	Arranging the "ERASMUS+ CORNER"	Yes	In progress Yes	No Yes	Yes	Yes	In Progress Yes	Yes	Yes
A9.	Creating the "ABOUT US" album and the presentation material of the educational system	"About Us"-No ES-Yes Yes for everything	About Us' - NO ES - Yes Yes	No ES-Yes In progress About us	"About Us"-No ES-Yes	Yes	About Us"-No ES-Yes Yes	"About us" no presentation yes	"About us" no presentation yes
A.10	Designing the initial/intermediary/final evaluation questionnaires for participants	Yes	-	Yes	-	Yes	-	Yes	Yes
B1.	Presenting the project at school level (teachers/students/parents)	Yes	Yes	Yes	Yes	Yes	Yes: teachers/Students No: parents Yes	Yes	Yes
B2.	Promoting the project at the level of the local community	Yes	Yes	Yes	Yes	No In progres	Yes	Yes	Yes
B3.	Identifying non-formal education teacher training providers	Yes	Yes	In Progress Yes	In Progress Yes	In Progress Yes	In Progress Yes	Yes	Yes
B4.	Informing the target group students as to what they have to do concretely throughout the project	Yes	Yes	Yes	Yes	Yes	Yes	In progress	Yes
B5.	Informing the students about the opportunities of the mobility activities throughout the projec	Yes	Yes	Yes	Yes	In Progress Yes	Yes	Yes	Yes
B6.	Creating a transperant selection procedure for students that will take part in the transnational mobilities	Yes	Yes	In Progress Yes	Yes	In Progress Yes	Yes	In progress	Yes
B7.	Informing the students about the selection procedure	In progress Yes	In Progress Yes	In Progress Yes	Yes	In progress	Yes	In progress	In Progress Yes

Fulfilling specific tasks

YES-Italy –will design the Facebook page for students and will invite there the students from the target group at partnership level (after will determinate the target group) - October 2015

YES-Czech- will design a project promotion leaflet that contains the objectives in the languages of all the partners – October 2015

YES-Romania- will devise the web page of the project – October 2015

-England -will contact the training provider – September 2015

YES-Poland- will create the pattern for the project diary (September 2015) and will fill it during of the project (each country will send to Poland until the end of each month what happened in the **project in their country**)

YES-Portugal -will register the project on EU Disemination Platform and on the eTwinning platform- October 2015

YES-Lithuania- will contact the IT training provider – October 2015

YES-Sweden and England will devise a plan for the training curriculum- October 2015